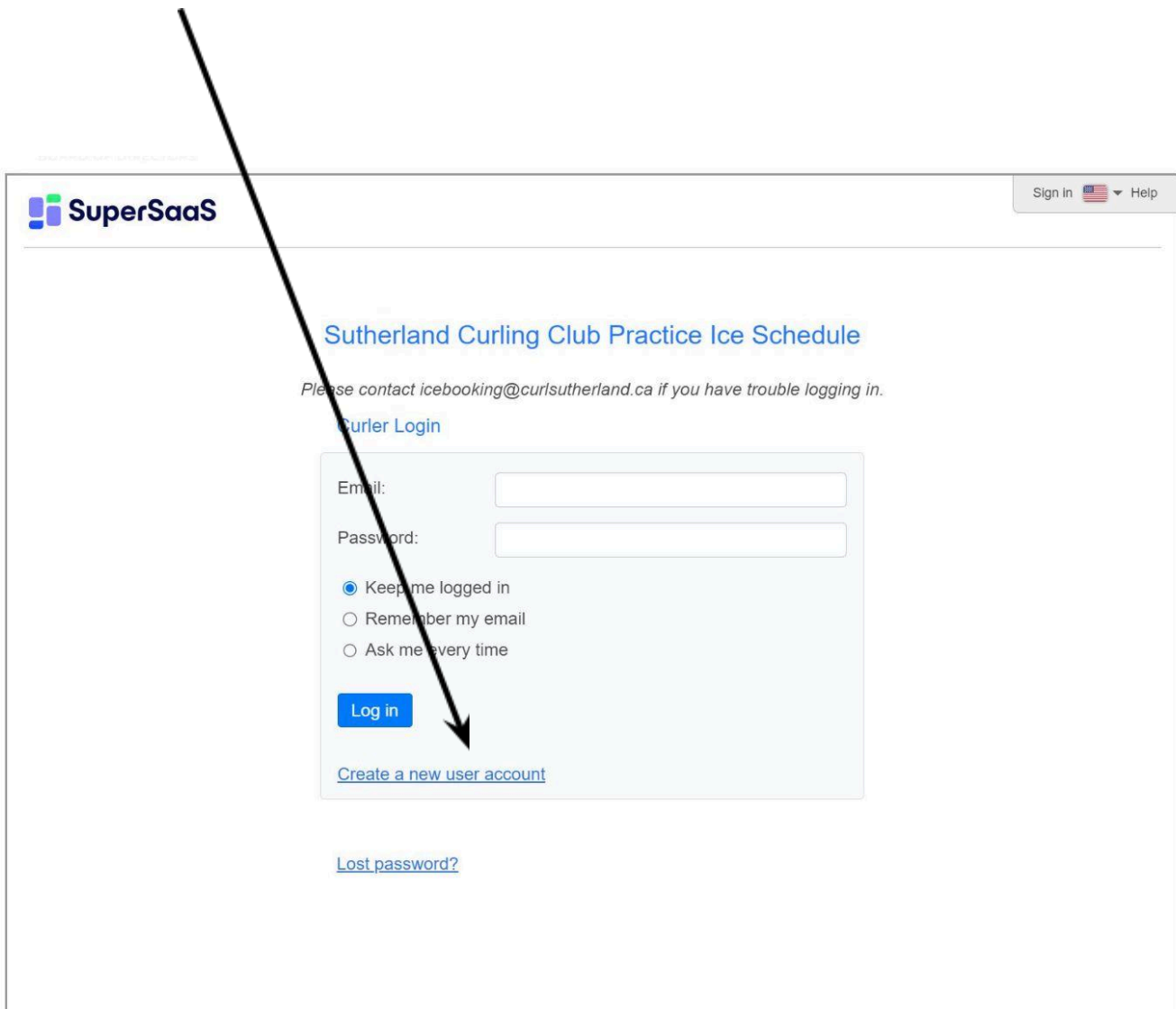


STEP 1: Once you have navigated to the ice booking page (curlsutherland.ca/icebooking) you must create an account.


Click the sign in button to create an account.

The screenshot shows a web browser window with the URL curlsutherland.ca/icebooking/. The navigation menu includes HOME, ABOUT US, RENTALS, LEAGUES, PROGRAMS, EVENTS & BONSPIELS, ROCK HANDLE SPONSORSHIP, and CONTACT. The main content area features the SuperSaaS logo, a "Sign in" button with a US flag, and a "ROCK HANDLE FAQ" link. The page title is "Sutherland Curling Club Practice Ice Schedule". Below the title, a message states: "To add bookings to the schedule please [sign in](#)." A calendar interface is displayed, showing a weekly view for "Week 30" and a monthly view for "July 2024". The weekly view shows a grid from 10 am to 7 pm for days SUN 7/21 through SAT 7/27. The monthly view shows a calendar grid for July 2024, with the 20th highlighted in black.

STEP 2: You will be taken to a login screen. From here click “Create a new user account”



SuperSaaS

Sign In  Help

Sutherland Curling Club Practice Ice Schedule

Please contact icebooking@curlsutherland.ca if you have trouble logging in.

[Curler Login](#)

Email:

Password:

Keep me logged in
 Remember my email
 Ask me every time

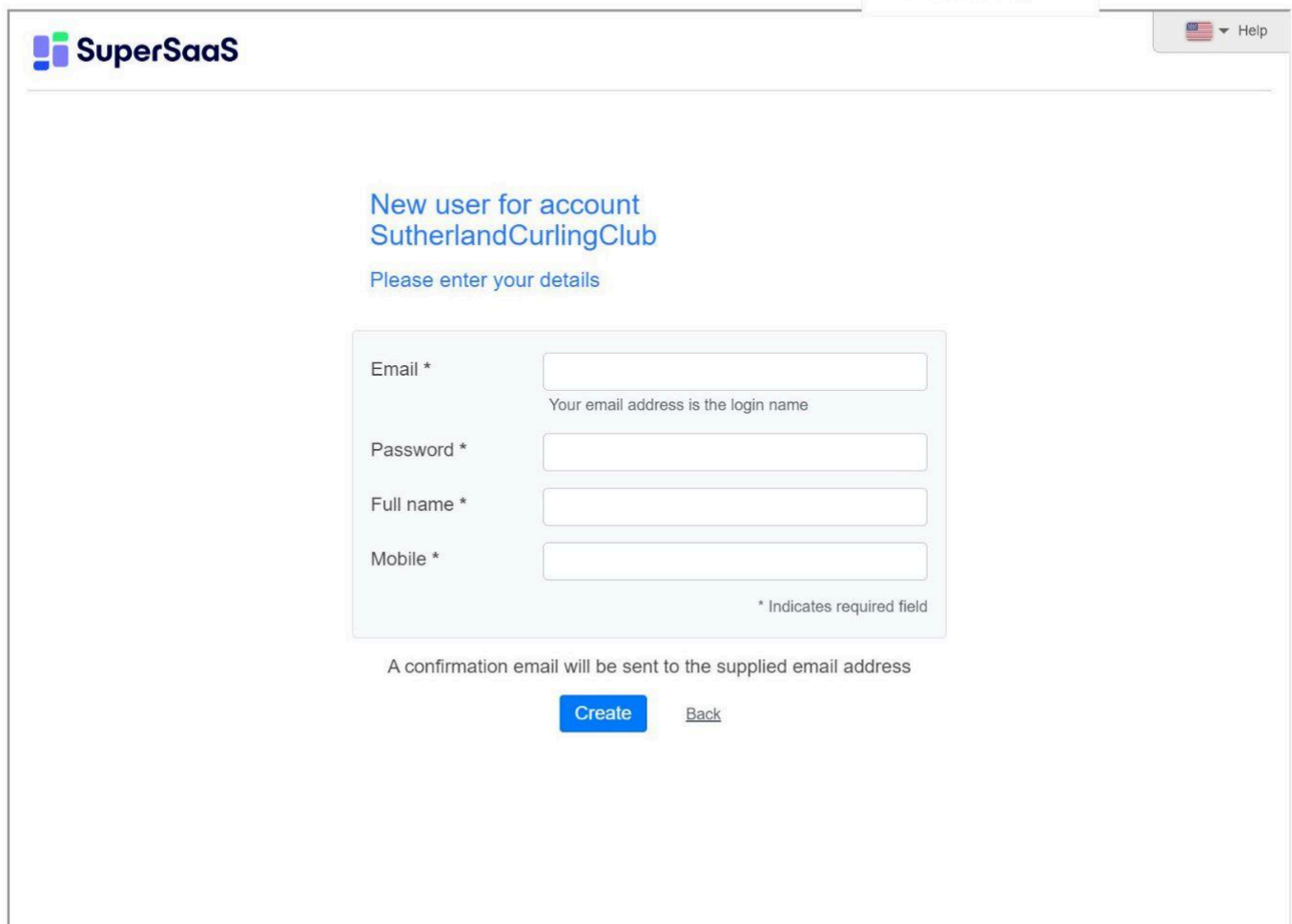
[Log in](#)

[Create a new user account](#)

[Lost password?](#)

STEP 3 (Creating an account): Fill out the required fields and then click “Create”.

A confirmation email will be sent to your email address provided.



The screenshot shows the SuperSaaS user creation interface. At the top left is the SuperSaaS logo, and at the top right is a language selector showing the US flag and the word "Help". The main heading is "New user for account SutherlandCurlingClub" in blue, with a sub-heading "Please enter your details" below it. The form contains four required fields: "Email *", "Password *", "Full name *", and "Mobile *". Each field has a corresponding input box. A note below the email field states "Your email address is the login name". A legend at the bottom right of the form indicates that an asterisk (*) denotes a required field. Below the form, a message states "A confirmation email will be sent to the supplied email address". At the bottom, there are two buttons: a blue "Create" button and a grey "Back" button.

SuperSaaS Help

New user for account
SutherlandCurlingClub

Please enter your details

Email *
Your email address is the login name

Password *

Full name *

Mobile *

* Indicates required field

A confirmation email will be sent to the supplied email address

[Create](#) [Back](#)

STEP 5 (viewing all available practice ice): You can view available practice ice spots in a variety of ways. One way is by clicking on the “Available” tab. This will bring up a list of dates and times, and show you how many sheets at that time period have been booked / are available. You can also use the search feature at the bottom to look for specific dates/times.

You can directly book from this by clicking on the slot. STEP 6 shows what this looks like.

Signed in as ROCK HANDLE FAQ | your settings | Help

Sutherland Curling Club Practice Ice Schedule

Month | Week | Day | Agenda | **Available**

Availability for Practice Ice

WHEN	TO	TITLE	BOOKINGS		
Wed 8/21 10:00am	– 11:00am	Practice Ice	1 / 6		
Wed 8/21 11:00am	– 12:00pm	Practice Ice	1 / 6		
Wed 8/21 12:00pm	– 1:00pm	Practice Ice	1 / 6		
Wed 8/21 2:00pm	– 3:00pm	Practice Ice	1 / 6		
Wed 8/21 3:00pm	– 4:00pm	Practice Ice	2 / 6		
Wed 8/21 5:00pm	– 6:00pm	Practice Ice	1 / 6		
Wed 8/21 6:00pm	– 7:00pm	Practice Ice	1 / 6		
Wed 8/21 8:00pm	– 9:00pm	Practice Ice	1 / 6		
Wed 8/21 9:00pm	– 10:00pm	Practice Ice	1 / 6		
Wed 8/21 10:00pm	– 11:00pm	Practice Ice	1 / 6		

< 1 2 3 4 5 6 7 8 9 ... 33 34 >

Find available space after

STEP 6 (making a booking through available tab): If you click on an available slot it will pull up a “New booking” button in which you can select to book a sheet of ice on that day and time.

The date format is: Day of the Week M/DD

The screenshot shows the 'Sutherland Curling Club Practice Ice Schedule' website. At the top right is a 'ROCK HANDLE FAQ' link. Below the header is a navigation bar with tabs for 'Month', 'Week', 'Day', 'Agenda', and 'Available' (which is selected). The main content area is titled 'Availability for Practice Ice' and displays a table with columns 'WHEN', 'TO', 'TITLE', and 'BOOKINGS'. The table lists several 'Practice Ice' sessions for Wednesday, 8/21, with one slot highlighted in blue. A 'View Sheet' modal is open over the highlighted slot, showing the session details: 'Practice Ice' on 'Wed 8/21 11:00am - 12:00pm'. It indicates '1 / 6' bookings and '5 available' sheets. A 'New booking' button is visible at the bottom of the modal. Below the table is a pagination control and a search box labeled 'Find available space after' with the value '8/21/2024 10:00pm' and a 'Find' button.

Here you can see that when you click “New Booking” it auto fills all of your information. If you are making a booking for someone else (such as a child) you can also change the name or put a team name in the name field.

This screenshot shows the same website interface as the previous one, but with the 'New Booking' modal open. The modal contains a form for creating a booking. The 'Full name *' field is filled with 'Dallas Burnett'. The 'Mobile *' field is redacted with a black box. The 'Member/Non-Member/CURLSASK HP? *' dropdown menu is open, showing three options: 'SCC Member' (which is selected), 'CURLSASK HP Member', and 'Non-Member'. The 'Optional Notes' field is empty. At the bottom of the modal are 'Create booking' and 'Cancel' buttons. The background shows the same 'Availability for Practice Ice' table and search box as in the previous screenshot.

Remember to select one of the 3 options

- SCC Member
- Non-Member
- CurlSask High Performance

Once you click “Create Booking” your sheet will be booked and you (as well as the club) will get an email regarding your booking.

STEP 8 (managing your bookings): If you click on the “Agenda” tab you will see a list of your bookings. In the example below, you can see that I have a booking on Wednesday August 21st at 11:00 a.m.



If you click the notepad with a pencil icon (edit) a couple options will appear:

- You can click the ical button to export your booking to your own calendar.
- If you click on the edit icon that appears on the second screen you can delete your booking (see next page)

Sutherland Curling Club Practice Ice Schedule

Month Week Day **Agenda** Available


Your upcoming bookings [Show history](#)

WHEN	TO	TITLE	BOOKINGS
Wed 8/21/2024 11:00am	– 12:00pm	Practice Ice	2 / 6  

Find available space after **Find**

View Sheet ×

Practice Ice Wed 8/21 11:00am – 12:00pm **2 / 6**
4 available

Full name	Member/Non-Member/CURLSASK HP?	Created by	Created on
Dallas Burnett	SCC Member	am@curlsutherland.ca	7/20/2024 5:52pm 

New booking [Close](#)

STEP 8 Continued (managing your bookings):

Once you click on the second edit button, there will be a small trash can icon that appears. If you click this button it will delete your booking.

The screenshot displays the 'Sutherland Curling Club Practice Ice Schedule' interface. At the top, there is a navigation bar with buttons for 'Month', 'Week', 'Day', 'Agenda', and 'Available'. Below this, a section titled 'Your upcoming bookings' includes a 'Show history' link and a table with columns for 'WHEN', 'TO', 'TITLE', and 'BOOKINGS'. A single booking is listed for 'Wed 8/21/2024 11:00am - 12:00pm Practice Ice' with '2 / 6' bookings. Below the table is a 'Find available space after' search box with a date and time '7/21/2024 8:54am' and a 'Find' button. An 'Edit Booking' modal window is open, showing fields for 'Full name *' (Dallas Burnett), 'Mobile *' (redacted), 'Member/Non-Member/CURLSASK HP? *' (SCC Member), and 'Optional Notes'. The modal also shows the booking was 'Created on 7/20/2024 5:52pm by am@curlsutherland.ca' and includes buttons for 'New', 'Update booking', and a trash can icon, along with a 'Close' link.

And that's all there is to it!

If you have any questions, please contact:
icebooking@curlsutherland.ca